**Here are the steps to placing an order**

|  |  |
| --- | --- |
| YOU provide | WE will |
| * Name
* Organisation
* Contact details
* Message
 | * acknowledge receipt of your message
* contact you to discuss details, provide clarification
* email to confirm any agreements / instructions / next steps
 |

|  |  |
| --- | --- |
| **Step**  | **Guidelines** |
| 1 | **Choose report type** | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\19AB02DE.tmp |
| 1.1 | **IF…Route**…provide the start and end points AND the roads to be followed | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\F996129C.tmp |
| 1.2 | **IF…Area**…describe the polygon AND select the ONRC road classes |  C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\C8FBBF0A.tmp |
| 2 | **Dates**…can be one date or a range of dates. EG “1 May to 3 May in 2019”Note there will be 1 answer for each time in “1 May to 3 May in 2019”Note we may have data from up to 10 years ago. | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\D7221BA8.tmp |
| 3 | **Times**…choose up to 9 time ranges …which can vary …and be as small as 15 minutesEG - 7-7.30, 8-8.15, 9-10 amNote there will be 1 answer for each time across the date range. | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\6C4E07F6.tmp |
| 4 | **Output** …please advise or discuss what you want. Options include:…raw data (so you can do your own mapping and analysis)…analysis  | Raw dataC:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\C0C23A00.tmpAnalysisC:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\F14249A2.tmp |