**Here are the steps to placing an order**

|  |  |
| --- | --- |
| YOU provide | WE will |
| * Name * Organisation * Contact details * Message | * acknowledge receipt of your message * contact you to discuss details, provide clarification * email to confirm any agreements / instructions / next steps |

|  |  |  |
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| **Step** | **Guidelines** | |
| 1 | **Choose report type** | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\19AB02DE.tmp |
| 1.1 | **IF…Route**  …provide the start and end points AND the roads to be followed | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\F996129C.tmp |
| 1.2 | **IF…Area**  …describe the polygon AND select the ONRC road classes | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\C8FBBF0A.tmp |
| 2 | **Dates**  …can be one date or a range of dates.  EG “1 May to 3 May in 2019”  Note there will be 1 answer for each time in “1 May to 3 May in 2019”  Note we may have data from up to 10 years ago. | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\D7221BA8.tmp |
| 3 | **Times**  …choose up to 9 time ranges …which can vary …and be as small as 15 minutes  EG - 7-7.30, 8-8.15, 9-10 am  Note there will be 1 answer for each time across the date range. | C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\6C4E07F6.tmp |
| 4 | **Output**  …please advise or discuss what you want. Options include:  …raw data (so you can do your own mapping and analysis)  …analysis | Raw data  C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\C0C23A00.tmp  Analysis  C:\Users\jds\AppData\Local\Microsoft\Windows\INetCache\Content.MSO\F14249A2.tmp |